ISO STANDARDS TRAINING REQUIREMENT		
CODE	**TRAINING TITLE**	**DAY(S)**
	ISO 9001:2008 Quality Management System	
PM01	ISO 9001:2008 QMS Awareness	1
PM02	ISO 9001:2008 Internal Quality Audit	2
PM03	Transition to ISO 9001:2008	1
	ISO 22000:2005 Food Safety Management System / HACCP / GMP	
PM04	ISO 22000:2005 FSMS Awareness	1
PM05	ISO 22000:2005 FSMS Requirements	2
PM06	ISO 22000:2005 Internal Audit	2
PM07	HACCP Awareness	1
PM08	HACCP for Food Quality & Safety System	2
PM09	HACCP Internal Audit	2
PM10	GMP Awareness	1
PM11	GMP Principles	2
PM12	HACCP & GMP Audit	2
	ISO 14001:2004 Environmental Management System	
PM13	ISO 14001:2004 EMS Awareness	1
PM14	ISO 14001:2004 EMS Aspect Identification & Impact Assessment Technique	1
PM15	ISO 14001:2004 Environmental Quality Act 1974 & Applicable Legislation	2
PM16	ISO 14001:2004 EMS Internal Audit	2
	OHSAS 18001 Occupational Health & Safety Management System	
PM17	OHSAS 18001 Awareness	1
PM18	Laws & Regulations related to OSH at Workplace	1
PM19	Effective Accident Investigation & Analysis	2
PM20	Safety & Health at Workplace	2
PM21	Developing an Effective Safety & Health Committee	2
PM22	First Aid & CPR at Workplace	1
PM23	How to Formulate and Develop a Safety & Health Manual	1
	ISO 13485:2003 Medical Devices	
PM24	ISO 13485:2003 Medical Devices Awareness	1
PM25	ISO 13485:2003 Internal Audit Approach	2
PM26	Understanding and Implementing ISO13485 Requirements	2
	ISO 17025:2005 Laboratory Management / Equipment Calibration	
PM27	ISO 17025:2005 Introduction & Understanding	1
PM28	ISO 17025:2005 Internal Audit	2
PM29	ISO 17025:2005 Documentation & Implementation	2
PM30	Calibration and Validation	2
PM31	Effective Measurement & Calibration for Quality	1
PM32	Process and Equipments Validation	1
PM33	Measurement Uncertainty Estimation	2
PM34	Balance Calibration	3
PM35	Balance & Thermometer Calibration	3
PM36	Equipment Performance Check	1
PM37	Coordinate Measuring Machine	2
PM38	Thickness Gauge Calibration	2

ISO STANDARDS TRAINING REQUIREMENT & SKILLS		
CODE	**TRAINING TITLE**	**DAY(S)**
	ISO/TS 16949 Automotive QMS	
PM39	ISO / TS 16949:2002 Requirements	1
PM40	ISO / TS 16949:2002 Internal Audit	2
PM41	Advanced Product Quality Planning	2
PM42	Automotive Process Approach (Customer Oriented, Supporting & Management Process)	1
PM43	ISO / TS 16949:2002 Process Approach Internal Audit	2
PM44	Process Audit in the Automotive Industry	1
PM45	Product Audit in the Automotive Industry	1
	Safety Based	
KH01	Accident/Incident Reporting, Recording & Investigation (Workshop)	2
KH02	Permit To Work System	1
KH03	Developing Safe Working Procedures (SWP) & Safety Manual	1
KH04	General Safety & Health Awareness	1
KH05	Accident Prevention	1
KH06	Chemical Safety	2
KH07	Basic Electrical Safety	1
KH08	Lock Out & Tag Out (LOTO)	1
KH09	Office Safety & Ergonomics	1
KH10	Manual and Material Handling	1
KH11	Machinery Hazards & Guarding	1
KH12	Safety & The Human Factors	1
KH13	Respiratory Protection	1
KH14	Ladder & Tool Safety	1
KH15	Noise and Hearing Conservation	1
KH16	Lifting/Carrying & Stacking/Storing	1
KH17	Fire Safety & Building Evacuation (Theory & Practical)	1
KH18	Hazard Communication	1
KH19	Emergency Response Plan (Fire Fighting) Theory & Practical	2
KH20	Emergency Response Plan (Chemical Spillage) Theory & Practical	1
KH21	Identifying Fire Hazards	1
KH22	Fire Fighting (Theory & Practical)	2
KH23	Breathing Apparatus & Practical	1
KH24	Confined Space Safety & Rescue (Theory)	1
KH25	Confined Space Safety & Rescue	1
	Human Resource/Administration	
JK01	Effective Managerial Skills	2
JK02	Problem Solving Techniques	2
JK03	Positive Work Attitude	2
JK04	Office Staff Development	2
JK05	Quality Customer Service	2
JK06	Irrefutable Laws of Supervisors	2
IH01	Effective Presentation Skills	1
IH02	Public Speaking Skills	1
IH03	Creative Thinking and Innovation	1
IH04	Stress Management	1

SKILLS		
CODE	**TRAINING TITLE**	**DAY(S)**
	Human Resource Management	
ASC03	Effective Human Resource Management	2
ASC04	The Many Roles of an Effective HR Assistant	2
ASC05	HRM for Non – HR Managers	2
ASC06	Disciplinary Action & the Domestic Inquiry	2
ASC07	Designing, Appraising & Managing Employee Performance for Excellence	2
ASC08	Employment Act – The Simple HRM Way	2
ASC09	Developing the Human Resource Assistance	2
ASC10	Principles of Highly Effective People	2
ASC11	Eradicating Sexual Harassment in the Workplace	1
ASC12	Employment Act – Simple HRM Way	1
	Quality Tool / Continual Improvement	
ASC13	5s Towards Quality Improvement	1
ASC14	Acceptance Sampling	2
ASC15	Total Quality Management	2
ASC16	The New 7 QC Tools	2
ASC17	Quality Function Deployment	1
ASC18	Failure Mode & Effect Analysis	2
ASC19	Statistical Process Control	2
ASC20	Measurement System Analysis	2
ASC21	Lean Manufacturing Application in QMS	2
ASC22	8D Problem Solving Method	2
ASC23	Six Sigma	1
ASC24	QC Tools for Problem Solving	2
	Organizational Management	
ASC25	How to be an Effective Supervisor	2
ASC26	How to Motivate Your Employee	2
ASC27	Time Management	2
ASC28	Problem Solving Tools for Industrial Application	2
ASC29	Dynamic Presentation Skills	2
ASC30	Effective Communication Skills	2
ASC31	Effective Supervisory Skills	2
ASC32	Effective Communication & Presentation Skills	2
	Team Building & Leadership	
ASC01	Leadership Camp	2
ASC02	Outstanding Sales People	3

Remarks:

- All training conducted by Prinsip Mahir is 100% claimable under SBL Scheme (HRDF) if company contribution is made
- Course content/objective, programme and trainer biodata will be provided upon customer request
- Please specify any other required training titles that may not be listed here
- For further enquiries; please contact ;
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